



**STATE OF WISCONSIN**

Department of Safety and Professional Services  
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**Governor Scott Walker      Secretary Dave Ross**

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**MARRIAGE AND FAMILY THERAPY,  
PROFESSIONAL COUNSELING AND SOCIAL WORK  
JOINT BOARD MEETING  
Contact: Dan Williams (608) 266-2112  
Room 121C, 1400 E. Washington Avenue, Madison WI  
DECEMBER 4, 2013**

*Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.*

**AGENDA**

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. Adoption of Agenda (1-2)**
- B. Approval of MPSW Joint Board Meeting Minutes of October 22, 2013 (3-4)**
- C. Administrative Matters – Discussion and Consideration**
  - 1) 2014 Meeting Dates (5-6)
  - 2) Staff Updates
- D. Draft of MPSW 8, 14, 19 Relating to Continuing Education – Discussion and Consideration (7-10)**
- E. Liaison Designation for MPSW 2, 3, 6 drafting relating to psychotherapy definition – Discussion and Consideration (11-12)**
- F. Report of Marriage & Family Therapy Section**
- G. Report of Social Worker Section**
- H. Report of Professional Counselor Section**

Items Received **After Preparation** of the Agenda

- 1) Informational Item(s)
- 2) Division of Legal Services and Compliance (DLSC) Matters
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Legislation/Administrative Rule Matters
- 6) Liaison Report(s)
- 7) Review of Correspondence or Inquiries Received by Legal Counsel
- 8) Speaking Engagement(s), Travel, or Public Relation Request(s)
- 9) Consulting with Legal Counsel

I. Public Comments

**ADJOURNMENT**

**JOINT EXAMINING BOARD MEETING  
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING  
AND SOCIAL WORK JOINT EXAMINING BOARD  
MEETING MINUTES  
OCTOBER 22, 2013**

**PRESENT:** Arlie Albrecht, Elizabeth Krueger, Linda Pellmann, Nicholas Smiar, Barbara Viste-Johnson, Alice Hanson-Drew, Leslie Mirkin, Allison Gordon, Jennifer Anderson-Meger, Peter Fabian(arrived 12:32pm)

**EXCUSED:** Charles Lindsey

**STAFF:** Dan Williams, Executive Director; Matthew Guidry, Bureau Assistant; and other Department Staff

**CALL TO ORDER**

Nicholas Smiar, Chair, called the meeting to order at 9:00 a.m. A quorum of nine (9) members was confirmed.

**APPROVAL OF AGENDA**

**MOTION:** Arlie Albrecht moved, seconded by Leslie Mirkin, to approve the agenda as published. Motion carried unanimously.

**APPROVAL OF MPSW JOINT BOARD MEETING MINUTES OF JULY 23, 2013**

**MOTION:** Barbara Viste-Johnson moved, seconded by Linda Pellmann, to approve the minutes of July 23, 2013 as published. Motion carried unanimously.

*Peter Fabian arrived at 12:32PM*

**2013 MPSW JOINT BOARD GOALS LIST**

**MOTION:** Peter Fabian moved, seconded by Elizabeth Krueger, to remove item number two (2) of the “2013 Goals list”. Motion carried unanimously.

**MOTION:** Arlie Albrecht moved, seconded by Allison Gordon, to direct the individual sections of the Joint Board to review MPSW 20 and report back to the Joint Board with recommendations by April of 2014. Motion carried unanimously.

**MOTION:** Peter Fabian moved, seconded by Linda Pellmann, to remove item number six (6) from the “2013 Goals List”. Motion carried unanimously.

## **REPORT OF PROFESSIONAL COUNSELOR SECTION**

**MOTION:** Linda Pellmann moved, seconded by Barbara Viste-Johnson, to designate the Chair as the Board's representative to approve the Clearinghouse Rule 13-009 for submission to the legislature. Motion carried unanimously.

*Leslie Mirkin left the meeting at 1:36 p.m.*

## **ADJOURNMENT**

**MOTION:** Allison Gordon moved, seconded by Elizabeth Krueger, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 1:43 p.m.

DRAFT

2014 dates

January 28 (Tues)

April 29 (Tues)

July 29 (Tues)

October 28 (Tues)

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

|   |  |  |  |
|---|--|--|--|
| 1) Name and Title of Person Submitting the Request:<br><br><b>Sharon Henes</b><br><b>Administrative Rules Coordinator</b>   |  | 2) Date When Request Submitted:<br><br>Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul> |  |
| 3) Name of Board, Committee, Council, Sections:<br><b>MPSW Joint Board</b>  |  |  |  |
| 4) Meeting Date:<br><br><b>12/4/13</b>  | 5) Attachments:<br><input checked="" type="checkbox"/> Yes<br><input type="checkbox"/> No  | 6) How should the item be titled on the agenda page?<br><br><b>Draft of MPSW 8, 14, 19 relating to continuing education</b>  |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session<br><input type="checkbox"/> Both   | 8) Is an appearance before the Board being scheduled? If yes, who is appearing?<br><br><input type="checkbox"/> Yes by _____ (name)<br><br><input type="checkbox"/> No | 9) Name of Case Advisor(s), if required:   |  |
| 10) Describe the issue and action that should be addressed:   |  |  |  |
| 11) Authorization   |  |  |  |
| <i>Sharon Henes</i>   |  | <i>14 October 2013</i>   |  |
| Signature of person making this request   |  | Date   |  |
| Supervisor (if required)  |  | Date   |  |
| Bureau Director signature (indicates approval to add post agenda deadline item to agenda)   |  | Date   |  |
| Directions for including supporting documents:<br>1. This form should be attached to any documents submitted to the agenda.<br>2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director.<br>3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. |  |  |  |

## MPSW 19.01 Definitions

### MPSW 19.02 Continuing education requirements

- (1) Unless granted a postponement or waiver of the continuing education requirement under s. 19.04, every licensed marriage and family therapist, professional counselor, social worker, advanced practice social worker, independent social worker and clinical social worker is required to complete at least 30 continuing education credit hours in approved continuing education programs during each 2 year credential period.
- (2) A minimum of 4 continuing education credit hours, of the required 30 continuing education credit hours, shall be in the area of professional ethics and boundaries for the specific profession in which the credential is held.
- (3) During the time between receiving the initial credential and commencement of a full 2 year period, a new credential holder is not required to meet continuing education requirements for the first renewal of the credential.
- (4) Continuing education credit hours may apply only to the 2 year credential period in which the credit hours are acquired, unless either of the following applies:
  - (a) Continuing education hours required as a consequence of a disciplinary proceeding may not be counted towards the fulfillment of generally applicable continuing education requirements.
  - (b) If the licensee fails to meet the continuing education requirement during a 2 year credential period, any additional continuing education hours obtained on or after the renewal date to satisfy the requirement of the preceding period will not apply to the period in which they are earned.

### MPSW 19.03 Continuing education programs.

- (1) The following educational programs are approved as continuing education programs under this chapter:
  - (a) Any continuing education program approved, sponsored, provided or authorized by:
    1. American Association for Marriage and Family Therapy (AAMFT);
    2. Wisconsin Association of Marriage and Family Therapy (WAMFT);
    3. National Rehabilitation Counselor Association (NRCA)
    4. American Rehabilitation Counselor Association (ARCA)
    5. Wisconsin Rehabilitation Counselor Association (WRCA)
    6. National Board for Certified Counselors (NBCC)
    7. American Counselor Association (ACA)
    8. Wisconsin Counselor Association (WCA)
    9. National Board for Certified Counselors (NBCC)
    10. Commission on Rehabilitation Counselor Certification (CBCC)
    11. Association of Social Work Boards (ASWB)
    12. National Association of Social Work (NASW) or affiliated chapters.
  - (b) Any continuing education program or course offered by a training program accredited by the commission on accreditation for marriage and family therapy education (COAMFTE).

- (c) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (d) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.
- (e) Any educational programs, recognized as approved at the time of attendance as “Category I” continuing medical education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.
- (f) Any course or continuing education program offered by an accredited college or university that is related to the practice of marriage and family therapy, professional counseling or social work.
- (g) A presenter of professional material at any of the following:
  1. Seminars, workshops, programs or institutions.
  2. University, college or vocational technical adult education courses.
  3. Educational sessions at state and national conferences.
  4. Educational telephone network (ETN) courses

Presenters may receive 2 continuing education credit hours per hour of continuing education or 20 continuing education credit hours for a semester education course. No additional continuing education credit hours will be granted for subsequent presentations of the same material.

- (h) Authorship of a published textbook or professional resource book. Authors of a book may receive 20 continuing education credit hours.
- (i) Authorship of a published chapter in a textbook or professional resource book or a professional journal article. Authors of chapters or articles may receive 8 continuing education credit hours.
- (j) Development of alternative or electronic media, computer software, videotapes or audiotapes. Developers of these materials may receive 8 continuing education credit hours.
- (k) Public and private agencies that provide in-house training and development programs that is related to the practice of marriage and family therapy, professional counseling or social work. Only 15 of the required 30 continuing education credit hours may be met through in-house training and development programs.

#### MPSW 19.04 Postponement, Waiver and Exemption.

- (1) A credential holder may apply to the section for a postponement or waiver of the requirements of this chapter on grounds of prolonged illness, disability or other ground constituting extreme hardship. This section shall consider each application individually on its merits and the section may grant a postponement, partial waiver or total waiver as deemed appropriate in the circumstances.
- (2) The section may grant an exemption from the requirements of this chapter to a credential holder who certifies to the section that the credential holder has permanently retired and no longer uses the title “marriage and family therapist”, “licensed professional counselor”, “social worker”, “advanced practice social worker”, “independent social worker” or “clinical social

worker” and no longer practices marriage and family therapy, professional counseling or social work. The credential holder’s status will change to non-practicing.

(3) A credential holder who has been granted an exemption due to retirement may not return to the active practice or use the title without submitting evidence satisfactory to the section that the credential holder has completed at least 30 continuing education credit hours for each of the biennia during which the credential holder was granted an exemption.

#### MPSW 19.05 Record retention and audits.

(1) A credential holder shall retain for a minimum period of 4 years and shall make available to the board or its agent upon request, documentation of publication or certificates of attendance issued by the program sponsor for all continuing education programs for which the credential holder claims credit for purposes of renewal of the credential. The certificate shall include the name of credential holder, date, provider name, hours and title of course.

(2) The section may conduct audits or investigations, including random audits, to determine compliance by credential holders with this chapter.

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| 1) Name and Title of Person Submitting the Request:<br><br><b>Sharon Henes</b><br><b>Administrative Rules Coordinator</b>   |  | 2) Date When Request Submitted:<br><i>25 November 2013</i>  |  |
|   |  | Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul> |  |
| 3) Name of Board, Committee, Council, Sections:<br>MPSW Joint Board   |  |   |  |
| 4) Meeting Date:<br><br><b>4 December 2013</b>  | 5) Attachments:<br><input type="checkbox"/> Yes<br><input type="checkbox"/> No   | 6) How should the item be titled on the agenda page?<br><b>Designate a person to approve MPSW 2, 3, 6 drafting relating to psychotherapy definition</b>   |  |
| 7) Place Item in:<br><input checked="" type="checkbox"/> Open Session<br><input type="checkbox"/> Closed Session<br><input type="checkbox"/> Both   | 8) Is an appearance before the Board being scheduled? If yes, who is appearing?<br><input type="checkbox"/> Yes by _____ (name)<br><br><input type="checkbox"/> No | 9) Name of Case Advisor(s), if required:  |  |
| 10) Describe the issue and action that should be addressed:   |  |   |  |
| 11) Authorization   |  |   |  |
| <i>Sharon Henes</i>   |  | <i>25 November 2013</i>   |  |
| Signature of person making this request   |  | Date  |  |
| Supervisor (if required)  |  | Date  |  |
| Bureau Director signature (indicates approval to add post agenda deadline item to agenda)   |  | Date  |  |
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