



STATE OF WISCONSIN
Department of Safety and Professional Services
1400 E Washington Ave.
Madison WI 53703

Mail to:
PO Box 8935
Madison WI 53708-8935

Email: dsps@wisconsin.gov
Web: <http://dsps.wi.gov>

Governor Scott Walker Secretary Dave Ross

Voice: 608-266-2112 • FAX: 608-267-3816 • TTY: 608-267-2416

**MARRIAGE AND FAMILY THERAPY,
PROFESSIONAL COUNSELING AND SOCIAL WORK
JOINT BOARD MEETING
Contact: Dan Williams (608) 266-2112
Room 121C, 1400 E. Washington Avenue, Madison WI
FEBRUARY 26, 2013**

Notice: The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.

AGENDA

9:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Approval of Agenda (1-2)**
- B. Approval of MPSW Joint Board Meeting Minutes of October 23, 2012 (3-6)**
- C. Secretary Matters**
- D. Administrative Matters – Discussion and Consideration (7-8)**
 - 1) Board Elections
 - 2) Chair Appointments
 - 3) Paperless Update
 - 4) Staff Update
- E. Legislation/Administrative Rule Matters – Discussion and Consideration (9-10)**
 - 1) Scope to Amend MPSW 8, 17, 19 - Related to Licensure
 - 2) MPSW 1.09 (11-14)
 - 3) Continuing Education and Possible Approval of a Scope Statement (15-16)
 - 4) Executive Order 61 (17-20)
- F. Possible Revision to the FAQ Regarding Use of Professional Names (21-22)**
- G. Licensing Status for Credentials Renewed with Continuing Education Waiver Due to Retirement – Discussion and Consideration (23-24)**

H. **WCA Informational Item – Discussion and Consideration (25-32)**

I. **Discussion and Review of MPSW Joint Board Goals for 2013 (33-34)**

- 1) Department of Health Services (DHS) Mental Health Provider Status Letter holders – Discussion of What Action Should be Taken by the MPSW Joint Board in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers
- 2) Create Supervisory Guidelines and Address Disparity of the Supervisor Regulations Across the 3 Professions of the MPSW Joint Board
- 3) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders
 - i. Discussion and consideration of amending MPSW 1.09
- 4) Equalization of the Joint Board Professional Licensing Fees **(35-36)**
- 5) Revising MPSW 20
- 6) Incorporation of Common Elements of Section Revisions of Continuing Education Practices and Requirements

J. **Report of Marriage & Family Therapy Section**

K. **Report of Professional Counselor Section**

L. **Report of Social Worker Section**

M. Review of Correspondence or Inquiries Received by Legal Counsel

N. Items Received **After Printing** of the Agenda

- 1) Informational Item(s)
- 2) Division of Legal Services and Compliance (DLSC) Matters
- 3) Education and Examination Matters
- 4) Credentialing Matters
- 5) Practice Questions/Issues
- 6) Legislation/Administrative Rule Matters
- 7) Liaison Report(s)
- 8) Review of Correspondence or Inquiries Received by Legal Counsel
- 9) Speaking Engagement(s), Travel, or Public Relation Request(s)

O. Public Comments

P. Other Board Business

ADJOURNMENT

**JOINT EXAMINING BOARD MEETING
MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING
AND SOCIAL WORK JOINT EXAMINING BOARD
MEETING MINUTES
OCTOBER 23, 2012**

PRESENT: Arlie Albrecht, Nancy Clark, Alice Hanson-Drew, Charles Lindsey, Leslie Mirkin, Nicholas Smiar, Barbara Viste-Johnson, Peter Fabian, Allison Gordon

ARRIVED DURING THE MEETING: Eric Alvin

STAFF: Dan Williams, Executive Director; Yolanda McGowan, Legal Counsel; Sharon Henes, Paralegal; Matthew C. Niehaus, Bureau Assistant; and other Department Staff

CALL TO ORDER

Arlie Albrecht, Chair, called the meeting to order at 9:07 a.m. A quorum of nine (9) members was present.

APPROVAL OF AGENDA

Amendments to the Agenda:

- Item “K” (open session) **ADD:**
 - “Discussion and Consideration of Practice Questions and Responses”

MOTION: Nicholas Smiar moved, seconded by Charles Lindsey, to approve the agenda as amended. Motion carried unanimously.

APPROVAL OF MPSW JOINT BOARD MEETING MINUTES OF JULY 17, 2012

MOTION: Alice Hanson-Drew moved, seconded by Barbara Viste-Johnson, to approve the minutes of July 17, 2012 as published. Motion carried unanimously.

Eric Alvin entered the meeting at 9:16 a.m.

**DISCUSSION OF DIVISION OF LEGAL SERVICES AND COMPLIANCE POLICY
REGARDING SCREENING**

Appearance by Jeanette Lytle at 9:18 a.m.

MOTION: Eric Alvin moved, seconded by Peter Fabian, that the Board reject the Department’s Division of Legal Services and Compliance screening policy and that all complaints regarding professionals credentialed under the MPSW Board

be screened directly by the appropriate Section's screening panel. Motion carried unanimously.

DISCUSSION AND CONSIDERATION OF PRACTICE QUESTIONS AND RESPONSES

Appearance by Katie Koschnick at 9:45 a.m.

PRESENTATION OF DSPS WEBSITE

Appearance by Angie Hellenbrand at 10:54 a.m.

DISCUSSION REGARDING MPSW JOINT BOARD BRINGING DHS AUTHORIZED PSYCHOTHERAPISTS – A.K.A. "DAN CROSSMAN/MARK HALE LETTER HOLDERS" (PURSUANT TO S. 457.02 (6)(B)2, WIS. STATS., AND CHAP. HFS 35, WIS. ADMIN. CODE) UNDER THE REGULATORY AUTHORITY OF THE BOARD

MOTION: Charles Lindsey moved, seconded by Eric Alvin, that the current subcommittee will continue to review any requests from letter-holders that were denied by a Section of the Joint Board. Motion carried unanimously.

POSSIBLE REVISION TO THE FAQ REGARDING USE OF PROFESSIONAL NAMES

MOTION: Nicholas Smiar moved, seconded by Eric Alvin, that the MPSW Board requests an appearance by Legal Counsel with legal opinion regarding use of names other than the one that appears on the license or certificate. Motion carried unanimously.

DISCUSSION AND CONSIDERATION AS TO THE APPOINTMENT OF AN AODA LIAISON

MOTION: Peter Fabian moved, seconded by Nicholas Smiar, to affirm the Chair has appointed Barbara Viste-Johnson to be the AODA Liaison. Motion carried unanimously.

DISCUSSION AND REVIEW OF MPSW JOINT BOARD GOALS FOR 2012 AND CONSIDERATION OF 2013 GOALS

MOTION: Barbara Viste-Johnson moved, seconded by Alice Hanson-Drew, to adopt the following as the Joint Board goals for 2013:

- 1) Department of Health Services (DHS) Mental Health Provider Status Letter holders – Discussion of What Action Should be Taken by the MPSW Joint Board in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers
- 2) Create Supervisory Guidelines and Address Disparity of the Supervisor Regulations Across the 3 Professions of the MPSW Joint Board

- 3) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders
 - a. Discussion and Consideration of Amending MPSW 1.09
 - 4) Equalization of the Joint Board Professional Licensing Fees
 - 5) Discussion and Consideration of Revising MPSW 20
 - 6) Incorporate Common Elements of Section Revisions of Continuing Education Practices and Requirements
- Motion carried.

Peter Fabian left the meeting at 12:00 p.m.
Peter Fabian was absent during voting.

LEGISLATION/ADMINISTRATIVE RULE MATTERS

Appearance by Sharon Henes at 12:00 p.m.

MOTION: Charles Lindsey moved, seconded by Eric Alvin, to constitute a Joint Rules Committee consisting of the three public members plus Allison Gordon, Arlie Albrecht, and Nicholas Smiar. Motion carried unanimously.

Peter Fabian returned at 12:01 p.m.

ADJOURNMENT

MOTION: Nancy Clark moved, seconded by Alice Hanson-Drew, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 12:25 p.m.

Page intentionally left blank

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 1/31/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 2/26/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Administrative Matters – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <ol style="list-style-type: none"> 1) Board Election 2) Chair Appointments 3) Paperless update 4) Staff update 			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda) Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

Chair: Arlie J. Albrecht

Vice Chair: Nicholas P. Smiar

Secretary: Charles V. Lindsey

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 2/7/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 2/26/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Legislative/Administrative Rule Matters – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed:			

Page intentionally left blank

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 2/7/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 2/26/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? MPSW 1.09 – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: See attached Code. The Board shall discuss any intent to modify MPSW 1.09			

MPSW 1.09 Alcohol and drug counseling.**(1) USE OF TITLE AND SCOPE OF PRACTICE.**

- (a) A person credentialed by the board may use the title "alcohol and drug counselor" or "chemical dependency counselor" only if he or she is certified as an alcohol and drug counselor or as a chemical dependency counselor through a process recognized by the department of health services.
- (b) A person credentialed by the board who treats alcohol or substance dependency or abuse in a clinic certified under ch. DHS 75, shall be a substance abuse counselor as defined in s. DHS 75.02 (84).
- (c) A person credentialed by the board may treat alcohol or substance dependency or abuse as a specialty under s. 457.02 (5m), Stats., only if he or she is qualified to do so by education, training and experience. In order to treat persons with a DSM diagnosis of substance dependence, to treat the substance dependence issues of a person with a dual diagnosis, to advertise as an AODA specialist, or to be employed in a position identified as an AODA specialist, a person credentialed by the board who provides services in a setting other than a clinic certified under ch. DHS 75, must either be certified as a substance abuse counselor under s. DHS 75.02 (84), or must be authorized by the board to treat alcohol or substance dependence or abuse as a specialty after satisfying all of the requirements in sub. (2).
- (d) Any credential holder may prepare a client for substance dependence treatment by referral, may continue to work with a client until a referral for dependence treatment is completed, may continue to work with the non-AODA issues of a person who had been referred for dependence treatment, and may continue to treat a client who is in recovery following treatment for substance dependence.

(2) QUALIFICATIONS. To be authorized by the board to treat alcohol or substance dependence or abuse as a specialty, a person credentialed by the board must submit evidence of all of the following:

- (a) Successful passage of the ICRC written counselor certification examination.
- (b) At least 1,000 hours of face-to-face client counseling experience, supervised by an individual defined in sub. (4), with individuals diagnosed with substance use disorders, which can be either the same as or separate from the hours for initial licensure.
- (c) One-hundred and eighty (180) contact hours of AODA-relevant education, including at least 45 hours of education in psychopharmacology, across the following 4 knowledge domains, further defined in the U.S. department of health and human services technical assistance publication series number 21 (TAP-21):
 1. 'Understanding addiction.'
 - a. Understand a variety of models and theories of addiction and other problems related to substance abuse.
 - b. Recognize the social, political, economic and cultural context within which addiction and substance abuse exist, including risk and resiliency factors that characterize individuals and groups and their living environments.
 - c. Describe the behavioral, psychological, physical health, and social effects of psychoactive substances on the user and significant others.
 - d. Recognize the potential for substance use disorders to mimic a variety of medical and psychological disorders and the potential for medical and psychological disorders to co-exist with addiction and substance abuse.
 2. 'Treatment knowledge.'
 - a. Describe the philosophies, practices, policies and outcomes of the most generally

accepted and scientifically supported models of treatment, recovery, relapse prevention, and continuing care for addiction and other substance-related problems.

- b.** Recognize the importance of family, social networks, and community systems in the treatment and recovery process.
- c.** Understand the importance of research and outcome data and their application in clinical practice.
- d.** Understand the value of an interdisciplinary approach to addiction treatment.
- 3.** `Application to practice.'
 - a.** Understand the established diagnostic criteria for substance use disorders and describe treatment modalities and placement criteria within the continuum of care.
 - b.** Describe a variety of helping strategies for reducing the negative effects of substance use, abuse and dependence.
 - c.** Tailor helping strategies and treatment modalities to the client's stage of dependence, change or recovery.
 - d.** Provide treatment services appropriate to the personal and cultural identity and language of the client.
 - e.** Adapt practice to the range of treatment settings and modalities.
 - f.** Be knowledgeable in medical and pharmacological resources in the treatment of substance use disorders.
 - g.** Understand the variety of insurance and health maintenance options available and the importance of helping clients access those benefits.
 - h.** Recognize that crisis may indicate an underlying substance use disorder and may be a window of opportunity for change.
 - i.** Understand the need for and the use of methods for measuring treatment outcome.
- 4.** `Professional readiness.'
 - a.** Understand diverse cultures and incorporate the relevant needs of culturally diverse groups, as well as people with disabilities, into clinical practice.
 - b.** Understand the importance of self-awareness in one's personal, professional and cultural life.
 - c.** Understand the addiction professional's obligations to adhere to ethical and behavioral standards of conduct in the helping relationship.
 - d.** Understand the importance of ongoing supervision and continuing education in the delivery of client services.
 - e.** Understand the obligation of the addiction professional to participate in prevention as well as treatment.
 - f.** Understand and apply setting-specific policies and procedures for handling crises or dangerous situations, including safety measures for clients and staff.

Note: Copies of TAP-21 may be obtained from the Wisconsin Certification Board, 10930 W. Potter Road, Suite B., Wauwatosa, WI 53226-3450.

(3) VERIFICATION AND AUTHORIZATION.

- (a)** Verification that a credential holder satisfies the requirements of sub. (2) shall be administered by the department of health services or its designee pursuant to an interagency agreement or other contractual arrangement with the department.
- (b)** Upon verification by the department of health services or its designee that a credential holder satisfies the requirements of sub. (2), the board shall notify the credential holder and record the credential holder's authority to treat alcohol or substance dependency or abuse as a specialty.

(4) QUALIFIED SUPERVISORS.

- (a)** For purposes of sub. (2) (b), any of the following may supervise face-to-face client counseling experience by credential holders:
 - 1.** A supervisor qualified under s. DHS 75.02 (11).
 - 2.** Any of the following, if knowledgeable in psychopharmacology and addiction

treatment:

- a. A licensed marriage and family therapist.
- b. A licensed professional counselor.
- c. A licensed clinical social worker.
- d. A licensed clinical psychologist.
- e. A licensed physician.

MPSW 1.09(4)(a)2.c.

- (b) To maintain his or her qualification to supervise face-to-face counseling experience by credential holders, a supervisor must complete at least 10 continuing education hours in psychopharmacology or substance abuse treatment during each biennial credentialing period.
- (c) A credential holder acquiring supervised experience to satisfy sub. (2) (b), may practice under the supervision of an individual qualified in par. (a).
- (5) CONTINUING EDUCATION. To maintain his or her authority to treat alcohol or substance dependency or abuse as a specialty, a credential holder must complete at least 10 continuing education hours in alcohol or substance dependency or abuse education during each biennial credentialing period, and will be eligible for credit against the required biennial continuing education requirement for credential renewal for up to 18 hours in alcohol or substance dependency or abuse education.

History: CR 02-105: cr. Register October 2002 No. 562, eff. 11-1-02; CR 04-044: renum. MPSW 1.09 to be (1) (a) and am., cr. (1) (b) to (d) and (2) to (5) Register January 2005 No. 589, eff. 2-1-05; correction in (1) (a) to (c), (3) (a), (b), (4) (a) 1. made under s. 13.92 (4) (b) 6., 7., Stats., Register November 2011 No. 671.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 2/7/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 2/26/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Continuing Education and possible approval of a Scope Statement – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: <p>The Board is to consider whether the merging of the CE for the 3 professions into one Code chapter would possibly alleviate confusion and thereby streamline the process.</p> <p>Attached is a table that shows the parts of the Code chapters that overlap between the 3 sections. The bottom of the table lists special CE requirements for each of the professions. (these were also some of the problem areas that came up during the audit).</p> <p>Attached will be a Scope Statement should the Board wish to amend the Code.</p>			

MPSW 8 – SW	MPSW 14 – PC	MPSW 19 – MFT
<p>MPSW 8.03 Continuing education programs.</p> <p>(1m) Acceptable sponsoring organizations include, but are not limited to:</p> <p>(a) Local or national professional social work associations.</p> <p>(b) Accredited college and university schools of social work.</p> <p>(c) Public and private agencies that provide in-house training and development programs which meet agency mission requirements.</p> <p>(d) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.</p> <p>(e) Any educational programs recognized as approved at the time of attendance as “Category I” continuing education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.</p> <p>(f) Any educational programs recognized under s. MPSW 14.04 or 19.02.</p>	<p>MPSW 14.04 Approved continuing education programs.</p> <p>The following continuing education programs and other educational activities are approved as continuing education programs under this chapter:</p> <p>(1) Any continuing education program approved, sponsored or provided by the national rehabilitation counselor association (NRCA), the American rehabilitation counselor association (ARCA), or the Wisconsin rehabilitation counselor association (WRCA).</p> <p>(2) Any continuing education program sponsored by the national board for certified counselors (NBCC) or by a provider approved by NBCC.</p> <p>(3) Any continuing education program approved, sponsored or provided by the American counselor association (ACA) or the Wisconsin counselor association (WCA).</p> <p>(4) Any continuing education program approved by the commission on rehabilitation counselor certification (CBCC).</p> <p>(5) Any continuing education program offered by a college or university accredited by the commission for accreditation of counseling and related educational programs (CACREP).</p> <p>(6) Any continuing education program approved, sponsored or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.</p> <p>(7) Any educational programs recognized as approved at the time of attendance as “Category I” continuing medical education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.</p> <p>(8) Any educational programs recognized under s. MPSW 8.03 (1m) or 19.02.</p>	<p>MPSW 19.02 Approved continuing education programs.</p> <p>The following continuing education programs and other educational activities are approved as continuing education programs under this chapter:</p> <p>(1) Any continuing education program sponsored by the American association for marriage and family therapy (AAMFT).</p> <p>(2) Any continuing education program approved, sponsored or authorized by the Wisconsin association for marriage and family therapy (WAMFT).</p> <p>(3) Any continuing education program or course offered by a training program accredited by the commission on accreditation for marriage and family therapy education (COAMFTE).</p> <p>(4) Any course or continuing education program offered by an accredited college or university that is related to the clinical practice of marriage and family therapy.</p> <p>(5) Any continuing education program approved, sponsored, or co-sponsored by a presenter approved by the Committee for the Approval of Continuing Education Sponsors of the American Psychological Association.</p> <p>(6) Any educational programs recognized as approved at the time of attendance as “Category I” continuing medical education programs by the Council on Medical Education of the American Medical Association or the American Osteopathic Association.</p> <p>(7) Any educational programs recognized under s. MPSW 8.03 (1m) or 14.04.</p>
<p>Self-study and interactive internet course restrictions for social work</p>	<p>Special CE requirements for professional counselor</p>	<p>Special CE requirements for marriage and family therapist</p>
<p>MPSW 8.03 (2)(e) Interactive internet learning courses offered by an accredited university or preapproved by the ASWB: 1 CEH per .1 CEU (continuing education unit) of instruction or self-study courses approved by accredited college or university schools of social work, local or national professional social work organizations, or the association of social work boards, 1 CEH per credit completed, but no more than 21 total CEHs for interactive internet courses and self-study courses will be accepted in any 2 year credentialing period with a maximum of 10 CEHs for self-study courses and a maximum of 16 CEHs for internet courses. Self-study courses may not be used to satisfy the social work ethics requirement.</p>	<p>MPSW 14.03 Continuing education requirements for license renewal.</p> <p>(4m) Licensees shall have a minimum of 15 credits in approved continuing education programs and other educational activities as recognized under s. MPSW 14.04 (1) to (5). Four of the 15 credits shall be in the subject area of professional counseling ethics and boundaries.</p>	<p>MPSW 19.01 Continuing education requirements for license renewal.</p> <p>(4m) Licensees shall have a minimum of 15 credits in approved continuing education programs and other educational activities as recognized under s. MPSW 19.02 (1) to (4) during each two-year licensure period. Four of those 15 credits shall be in the subject area of marriage and family therapy ethics and boundaries.</p>

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 2/8/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: Marriage and Family Therapy, Professional Counseling, and Social Work Examining Board			
4) Meeting Date: 2/26/13	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? Discussion and Consideration of Executive Order 61	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: Section Discussion and Consideration of Executive Order 61.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			



EXECUTIVE ORDER # 61

Relating to Job Creation and Small Business Expansion

WHEREAS, creating jobs and growing our state's economy is dependent on a vibrant small business sector; and

WHEREAS, small businesses have generated 64% of net new jobs over the past fifteen years and employ over half of all private sector employees; and

WHEREAS, according to recent U.S. Census data, 86% of Wisconsin business employ fewer than 20 workers, and 74% have ten workers or less; and

WHEREAS, small businesses spend 80% more per worker than large employers to comply with government regulations and, according to a recent National Federation of Independent Business survey of Wisconsin employers, 91% said it was impossible to know about, comply with, and understand all of government's regulations; and

WHEREAS, according to the U.S. Small Business Administration, complying with government regulations costs small businesses \$10,585 per worker, which discourages investment and hiring by small businesses; and

WHEREAS, government regulations are regularly cited as one of the top three concerns for small business growth, according to NFIB's Small Business Optimism Index; and

WHEREAS, 2011 Wisconsin Act 46 strengthened Wisconsin's Small Business Regulatory Review Board (Board) empowering small business owners and giving them the ability to judge the economic impact of government regulation; and

WHEREAS, 2011 Wisconsin Act 46 requires state agencies to submit any rule with an economic impact to the Board for review and allows the Board to suggest changes to the agency that will improve compliance and reduce the rule's burden on small businesses; and

WHEREAS, pursuant to Wis. Stat. § 227.30, the Board has the authority to review rules and guidelines of any agency to determine whether any of those rules or guidelines place an unnecessary burden on the ability of small businesses to conduct their affairs; and

WHEREAS, state agencies and the Board should not only be reviewing new rules but collaborating to reform existing rules that hinder job creation and small business expansion and that this effort would help further the state's goal of creating 250,000 jobs by 2015.

NOW THEREFORE, I, SCOTT WALKER, Governor of the State of Wisconsin, by the authority vested in me by the Constitution and laws of this State, specifically Wis. Stat. § 227.10(2m), do hereby:

1. Require all state agencies to review 2011 Wisconsin Act 46 to ensure they are in compliance, ready to assist small business owners, and properly submitting any proposed rules with an economic impact to the Board;
2. Require all state agencies to cooperate with the Board to identify existing rules hindering job creation and small business growth;

3. Require all state agencies to work with the Board to recommend changes to these rules that will both reduce their burden on job creators while continuing to comply with the intent of the statutes that created them;
4. Require all state agencies to work with the Board to identify strategies that will increase compliance with existing rules;
5. Request that the Board engage small business owners and their representative organizations to gather input on any rules hindering job growth;
6. Request that the Board provide a report and analysis of these rules, in a manner similar to Wis. Stat. § 227.30(1), to the Governor's Office of Regulatory Compliance and the agency with the authority to amend the rules, which details the rules they have identified for modification.



IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Great Seal of the State of Wisconsin to be affixed. Done in the City of Eau Claire this twenty-second day of February, in the year two thousand twelve.


SCOTT WALKER
Governor

By the Governor:


DOUGLAS LA FOLLETTE
Secretary of State

Page intentionally left blank

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 2/7/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 2/26/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? USE OF PROFESSIONAL NAMES – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: At the last meeting, the following motion was made: <div style="margin-left: 40px;"> <p>MOTION: Nicholas Smiar moved, seconded by Eric Alvin, that the MPSW Board requests an appearance by Legal Counsel with legal opinion regarding use of names other than the one that appears on the license or certificate. Motion carried unanimously.</p> </div>			

Page intentionally left blank

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Carolann Puster, Records Management Supervisor		2) Date When Request Submitted: 11/09/2012	
		Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: Feb 26, 2013	5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	6) How should the item be titled on the agenda page? Licensing Status for Credentials renewed with Continuing Education waiver due to retirement – Discussion and Consideration.	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed: <p>Per MPSW 8.02(8) The social worker section may grant an exemption from the requirements of this chapter to a credential holder who certifies to the section that he or she has permanently retired and no longer uses a social worker title protected under ch. 457, Stats. In any professional practice and, if licensed as a clinical social worker, no longer practices as a clinical social worker.</p> <p>Per MPSW 19.01(8) The section may grant an exemption from the requirements of this chapter to a licensee who certifies to the section that he or she has permanently retired and no longer uses the title “marriage and family therapist” and no longer practices marriage and family therapy. A licensee who has been granted an exemption from the requirements of this chapter based on retirement may not return to the active practice of marriage and family therapy or use the title “marriage and family therapist” without submitting evidence satisfactory to the section that he or she completed at least 30 continuing education hours for each of the biennia during which the licensee was granted an exemption.</p> <p>Per MPSW 14.03(8) The section may grant an exemption from the requirements of this chapter to a licensee who certifies to the section that he or she has permanently retired and no longer uses the title “professional counselor” and no longer practices professional counseling. A licensee who has been granted an exemption from the requirements of this chapter based on retirement may not return to the active practice of professional counseling or use the title “professional counselor” without submitting evidence satisfactory to the section that he or she completed at least 30 continuing education hours for each of the biennia during which the licensee was granted an exemption.</p> <p>To date, if anyone renewing a credential covered under this rule said they are retired, we waive the SIG (CE) requirement and renew them as Active. There is no indicator anywhere to the public that they should not be practicing. Is the board amenable to changing the credential status of those who have declared themselves retired from “Active” status (current and eligible to practice) to the agency’s recommended status “Non-practicing” (current and not eligible to practice).</p> <p>Agency would like to perform this change of status following the renewal period ending 2/28/2013 and use it going forward.</p>			

Page intentionally left blank

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 2/7/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 2/26/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? WCA informational item – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed: ----- Forwarded message ----- From: Tammy H Scheidegger <scheidet@mtmary.edu> Date: Mon, Jan 21, 2013 at 4:56 PM The Executive Board of the Wisconsin Counseling Association would like all Professional Counselor constituents to be aware that MS in Counseling practicum students and LPC-ITs are now billable providers for Medicaid clients seeking services at state licensed outpatient mental health clinics. I am attaching the pdf that outlines the specific details of the change in statues. I would encourage you to go to the following website to register to receive e-mails regarding updates that might impact you or your constituents: https://www.forwardhealth.wi.gov/WIPortal/Default.aspx?tpHome=1 Tammy H. Scheidegger, Ph.D., LPC, NCC Assistant Professor Practicum & Internship Program Coordinator President, Wisconsin Counseling Association (2012-2013) Mount Mary College M.S. in Counseling Program 2900 N. Menomonee River Parkway Milwaukee, WI. 53222 414-258-4810, ext. 468 scheidet@mtmary.edu Mount Mary College: "Celebrating 100 Years of Excellence"			



Update
November 2012

No. 2012-64

Affected Programs: BadgerCare Plus Standard Plan, BadgerCare Plus Benchmark Plan, Medicaid, SeniorCare
To: Advanced Practice Nurse Prescribers with Psychiatric Specialty, Federally Qualified Health Centers, HealthCheck “Other Services” Providers, Intensive In-Home Mental Health and Substance Abuse Treatment Services for Children Providers, Master’s-Level Psychotherapists, Outpatient Mental Health Clinics, Psychiatrists, Psychologists, HMOs and Other Managed Care Programs

Policy Changes for Services Rendered by Qualified Treatment Trainees

This *ForwardHealth Update* announces policy changes for services that are rendered by the two types of qualified treatment trainees (QTTs) defined in DHS 35.03(17m), Wis. Admin. Code, and that are billed by a Medicaid-enrolled outpatient mental health clinic.

Effective for dates of service on and after November 1, 2012:

- Services rendered by QTTs who are graduate students doing their practicum will require the new service modifier U7.
- Services rendered by QTTs with a graduate degree working on their supervised practice requirements for full clinical licensure will be reimbursed by Wisconsin Medicaid. (These services were not previously reimbursed.) The professional billing modifier U6 will be required on claims.

This *ForwardHealth Update* announces policy changes for services rendered by the two types of qualified treatment trainees (QTTs) defined in DHS 35.03(17m), Wis. Admin. Code, and that are billed by a Medicaid-enrolled outpatient mental health clinic.

Effective for dates of service (DOS) on and after November 1, 2012:

- Services rendered by QTTs who are graduate students doing their practicum will require the new service modifier U7.

- Services rendered by QTTs with a graduate degree working on their supervised practice requirements for full clinical licensure will be reimbursed by Wisconsin Medicaid. (These services were not previously reimbursed.) The professional billing modifier U6 will be required on claims.

Member Eligibility

The information in this *Update* applies to services provided through an outpatient mental health clinic to eligible members under the following benefits:

- Intensive In-Home Mental Health and Substance Abuse Treatment Services for Children, a HealthCheck “Other Service.”
- Outpatient Mental Health.
- Outpatient Mental Health and Substance Abuse Services in the Home or Community for Adults.
- Screening, Brief Intervention, and Referral to Treatment (SBIRT).

Qualified treatment trainees are required to follow all policy and procedures for the benefit under which they are providing services. For the most complete and up-to-date information regarding Medicaid enrollment, covered services, prior authorization (PA), claims submission, member information, and other policy and procedures, providers should access the Online Handbook for the

applicable benefit area. The Online Handbook is located on the ForwardHealth Portal at www.forwardhealth.wi.gov/.

Policy for Qualified Treatment Trainees

The QTT policy information in this *Update* is divided into two sections:

- Section 1 addresses policy for graduate students doing their practicum.
- Section 2 addresses policy for individuals with a graduate degree working toward full clinical licensure.

Section 1: Policy for Graduate Students Doing Their Practicum

Qualified treatment trainees who are graduate students, as defined in DHS 35.03(17m), Wis. Admin. Code, are QTTs who meet *both* of the following criteria:

- They are graduate students at an accredited institution and enrolled in psychology, counseling, marriage and family therapy, social work, nursing, or a closely related field.
- They are doing a supervised practicum for their graduate degree program in a Medicaid-enrolled outpatient mental health clinic.

Services rendered by graduate students doing their practicum are reimbursable as specified in DHS 107.01(2), Wis. Admin. Code.

Medicaid Enrollment

Qualified treatment trainees who are graduate students may *not* be Medicaid enrolled as QTTs during their practicum.

Supervision and Documentation Requirements

Graduate students doing their practicum are required to follow all supervision requirements detailed in the following sources:

- Requirements outlined in DHS 107.01(2), Wis. Admin. Code.
- Requirements published in the Online Handbook under the benefit for which they are providing services.
- All applicable Wisconsin Department of Safety and Professional Services (DSPS) regulations.

Supervision requirements include, but are not limited to, the following:

- The graduate student is required to provide services under the direct, immediate, on-premises supervision of a Medicaid-enrolled provider.
- The supervisor is required to document in writing all services provided by the graduate student.

Covered Services

Graduate students doing their practicum may render the same services as master's-level psychotherapists (with the appropriate supervision, as noted above), provided that the graduate student's supervisor considers these services appropriate for the student's level of skills and training, and performance of the services by the graduate student is consistent with the clinic's personnel policies and procedures.

Prior Authorization

Services rendered by graduate students doing their practicum are subject to the same PA requirements as those rendered by master's level psychotherapists. Any PA requests for services to be rendered by a graduate student must be submitted by the supervisor (*not* the graduate student).

Note: From November 1, 2012, through January 31, 2013, BadgerCare Plus Standard Plan and BadgerCare Plus Benchmark Plan members formerly enrolled in UnitedHealthcare (UHC) in the Southeast Region are being transitioned to fee-for-service. During this transition period, ForwardHealth will honor PAs that were prior authorized by UHC. For more information about the transition of UHC members, refer to the October 2012 *Update* (2012-56), titled "Changes in UnitedHealthcare Enrollment for Members Enrolled in the BadgerCare Plus Standard Plan and the BadgerCare Plus Benchmark Plan."

Claims Submission

ForwardHealth reimburses Medicaid-enrolled outpatient mental health clinics for the work of graduate students doing their practicum. Effective for DOS on and after

November 1, 2012, a claim submitted for services provided by a graduate student must include *both* of the following:

- The supervisor's National Provider Identifier (NPI) as the rendering provider.
- The *service modifier U7* indicating that a student rendered the services (the service modifier U7 should be included in addition to the supervisor's professional billing modifier).

Supervisors are required to be Medicaid enrolled in order to be reimbursed.

Reimbursement Rate

Claims for services rendered by graduate students doing their practicum are reimbursed at the supervisor's reimbursement rate. Per DHS 107.01(2)(c), Wis. Admin. Code, the student does not bill and is not reimbursed directly for his or her services.

Section 2: Policy for Qualified Treatment Trainees with a Graduate Degree Who Are Working Toward Full Licensure

Effective for DOS on and after November 1, 2012, ForwardHealth will reimburse Medicaid-enrolled outpatient mental health clinics for services rendered by QTTs with a graduate degree who are working toward full clinical licensure.

Qualified treatment trainees with a graduate degree, as defined in DHS 35.03(17m)(b), Wis. Admin. Code, are QTTs who meet *both* of the following criteria:

- They have a graduate degree from an accredited institution with course work in psychology, counseling, marriage and family therapy, social work, nursing, or a closely related field.
- They have not yet completed the applicable supervised practice requirements described under ch. MPSW 4, 12, 16, or Psy 2, Wis. Admin. Code, as applicable.

Note: A QTT with a graduate degree is required to be working toward full licensure in order for services rendered by the QTT to be reimbursable.

Medicaid Enrollment

As of November 1, 2012, QTTs with a graduate degree may be enrolled in Wisconsin Medicaid as a QTT. In order to qualify for enrollment in Wisconsin Medicaid, QTTs with a graduate degree are required to either have a doctoral degree from an accredited institution and be working toward full Wisconsin DSPS licensure as a licensed psychologist or be certified by the Wisconsin DSPS as one of the following:

- A marriage and family therapist in training.
- A professional counselor in training.
- An advanced practice social worker or certified independent social worker.

To begin the Medicaid enrollment process, QTTs with a graduate degree should access the ForwardHealth Portal and select the Become a Provider link in the upper left-hand corner. Any additional supporting documentation or forms requested during the enrollment process can be uploaded to the Portal.

Tracking Enrollment Through the Portal

Qualified treatment trainees with a graduate degree may track their enrollment application through the Portal. They will receive an application tracking number (ATN) upon submission.

After submitting their enrollment application, QTTs with a graduate degree can check on the status of their enrollment application through the Portal by clicking on the Enrollment Application and Tracking Process link on the Provider Enrollment Information page and entering their ATN. This will provide them with current information on their application, such as whether it is being processed or has been returned for more information.

Qualified treatment trainees with a graduate degree may also call Provider Services to check on the status of their application but are encouraged to use the Portal.

Notice of Medicaid Enrollment Decision

Wisconsin Medicaid will notify QTTs with a graduate degree of the status of their Medicaid enrollment usually

within 10 business days, but no more than 60 days, after receipt of the completed enrollment application. Wisconsin Medicaid will either approve the application — and enroll the QTT — or deny the application. If the enrollment application is denied, Wisconsin Medicaid will give the QTT reasons, in writing, for the denial.

Qualified treatment trainees with a graduate degree who meet the enrollment requirements will be sent a welcome letter and a copy of the signed provider agreement. Included with the letter will be an attachment with important information such as effective date, assigned provider type, and specialty. This information will be used when conducting business with Wisconsin Medicaid.

Qualified treatment trainees with a graduate degree who meet the requirements will be enrolled as *rendering providers*.

Supervision Requirements

Qualified treatment trainees with a graduate degree are required to follow all supervision requirements detailed in the following sources:

- Requirements specified in DHS 35, Wis. Admin. Code.
- Requirements published in the Online Handbook under the benefit for which they are providing services.
- All applicable Wisconsin DSPS regulations.

Covered Services

Qualified treatment trainees with a graduate degree may provide the same services as master's-level psychotherapists; however, QTTs with a graduate degree who are providing services under the Intensive In-Home Mental Health and Substance Abuse Treatment Services for Children benefit may only provide these services as a second team member (a second team member does not need separate Medicaid enrollment but is required to work under the supervision of a Medicaid-enrolled psychotherapist).

Note: Services rendered under the Intensive In-Home Mental Health and Substance Abuse Treatment Services for Children benefit, the Outpatient Mental Health and Substance Abuse Services in the Home or Community for

Adults benefit, or the SBIRT benefit are subject to the same policy constraints as services rendered by Wisconsin DSPS-certified psychotherapists.

For a list of reimbursable Healthcare Common Procedure Coding System procedure codes for master's level psychotherapists and QTTs with a graduate degree, refer to the Covered and Noncovered Services section of the applicable benefit area of the Online Handbook.

Prior Authorization

Services rendered by QTTs with a graduate degree are subject to the same PA requirements as those rendered by master's level psychotherapists (or as those rendered by Wisconsin DSPS-certified psychotherapists under the Intensive In-Home Mental Health and Substance Abuse Treatment Services for Children benefit, the Outpatient Mental Health and Substance Abuse Services in the Home or Community for Adults benefit, or the SBIRT benefit).

Note: From November 1, 2012, through January 31, 2013, Standard Plan and Benchmark Plan members formerly enrolled in UHC in the Southeast Region are being transitioned to fee-for-service. During this transition period, ForwardHealth will honor PAs that were prior authorized by UHC. For more information about the transition of UHC members, refer to *Update 2012-56*.

Allowable Place of Service Codes

Allowable place of service (POS) codes for services rendered by QTTs with a graduate degree are the same as those for master's level psychotherapists.

For a list of allowable POS codes, refer to the Covered and Noncovered Services section of the applicable benefit area of the Online Handbook.

Claims Submission

Medicaid-enrolled outpatient mental health clinics will be responsible for billing all services rendered by QTTs with a graduate degree. A claim submitted for services rendered by

a QTT with a graduate degree must include *both* of the following:

- The QTT's NPI as the rendering provider.
- The *professional billing modifier U6* (ForwardHealth has defined modifier U6 as the professional billing modifier for QTTs with a graduate degree).

Reimbursement Rate

Services rendered by QTTs with a graduate degree under the Outpatient Mental Health benefit or the Outpatient Mental Health and Substance Abuse Services in the Home or Community for Adults benefit will be reimbursed at 80 percent of the master's-level psychotherapist rate.

Services rendered by QTTs with a graduate degree under the Intensive In-Home Mental Health and Substance Abuse Treatment Services for Children benefit will be reimbursed at the current rate for the second team member.

Changing Medicaid Enrollment

Once a QTT with a graduate degree becomes licensed by the Wisconsin DSPS as a licensed psychologist or a licensed marriage and family therapist, licensed professional counselor, or licensed clinical social worker — and meets all other requirements — he or she may enroll in Wisconsin Medicaid as a licensed psychologist or a master's-level licensed psychotherapist.

To change Medicaid enrollment, the QTT should complete a Provider Change of Address or Status form, F-01181 (10/12), indicating the change of specialty and providing the payee, license information, and effective date. The completed form can be sent to ForwardHealth at the following address:

ForwardHealth
Provider Maintenance
313 Blettner Blvd
Madison WI 53784

If no effective date is indicated on the form, ForwardHealth will assign the date of receipt as the effective date for the change.

After enrolling in Wisconsin Medicaid as a licensed psychologist or a master's-level licensed psychotherapist, the provider's Medicaid status will be changed from *rendering provider* to *billing/rendering provider*. The provider will be eligible for reimbursement at the full licensed psychologist or master's level psychotherapist reimbursement rate.

ForwardHealth Updates

Updates are the first source of provider information. They announce the latest information on policy and coverage changes, PA submission requirements, claims submission requirements, and training announcements. *Updates* can be accessed on the Portal by clicking on the Online Handbooks link and then the Updates and Handbooks link or by going to the Providers page and clicking on the ForwardHealth Updates link under Quick Links.

Revisions to policy information are incorporated into the ForwardHealth Online Handbook in conjunction with published *Updates*. Online Handbook information for QTTs will be added to the applicable benefit areas of the Online Handbook in the future.

Providers and other interested parties may sign up on the Portal to receive e-mail notifications of new provider publications by following the steps in the Attachment of this *Update*. Providers wishing to receive QTT-specific notifications should select one of the applicable benefit areas under which QTTs may provide services.

Information Regarding Managed Care Organizations

This *Update* contains fee-for-service policy and applies to services members receive on a fee-for-service basis only. For managed care policy, contact the appropriate managed care organization. Managed care organizations are required to provide at least the same benefits as those provided under fee-for-service arrangements.

The *ForwardHealth Update* is the first source of program policy and billing information for providers.

Wisconsin Medicaid, BadgerCare Plus, SeniorCare, and Wisconsin Chronic Disease Program are administered by the Division of Health Care Access and Accountability, Wisconsin Department of Health Services (DHS). The Wisconsin AIDS/HIV Drug Assistance Program and the Wisconsin Well Woman Program are administered by the Division of Public Health, Wisconsin DHS.

For questions, call Provider Services at (800) 947-9627 or visit our Web site at www.forwardhealth.wi.gov/.

P-1250

ATTACHMENT

Registering for E-mail Subscriptions

Providers and other interested parties may register for e-mail subscriptions on the ForwardHealth Portal in order to receive e-mail notifications from ForwardHealth. Below are instructions on how to register for e-mail subscriptions.

1. Access the ForwardHealth Portal at www.forwardhealth.wi.gov/.
2. Under the Providers links on the upper left side of the page, click Register for E-mail Subscription.
3. The Subscriptions page will be displayed. In the E-Mail field in the New Subscriber section, enter the e-mail address to which messages should be sent.
4. Enter the e-mail address again in the Confirm E-Mail field.
5. Click Register. A message will be displayed at the top of the Subscriptions page indicating the registration was successful. If there are any problems with the registration, an error message will be displayed instead.
6. Once registration is complete, click the program for which you want to receive messages in the Available Subscriptions section of the Subscriptions page. The selected program will expand and a list of service areas will be displayed.
7. Select the service area(s) for which you want to receive messages. Click Select All if you want to receive messages for all service areas.
8. When service area selection is complete, click Save at the bottom of the page.
9. The selected subscriptions will load and a confirmation message will appear at the top of the page.

For more detail and screen shots, refer to the ForwardHealth Provider Portal E-Mail Subscriptions User Guide available on the Portal User Guides page of the Providers area of the Portal.

**State of Wisconsin
Department of Safety & Professional Services**

AGENDA REQUEST FORM

1) Name and Title of Person Submitting the Request: Dan Williams		2) Date When Request Submitted: 2/7/13 Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others 	
3) Name of Board, Committee, Council, Sections: MPSW Joint Board			
4) Meeting Date: 2/26/13	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? MPSW Standing Items – Discussion and Consideration	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input type="checkbox"/> No	9) Name of Case Advisor(s), if required: N/A	
10) Describe the issue and action that should be addressed:			

DISCUSSION AND REVIEW OF MPSW JOINT BOARD GOALS FOR 2013

- 1) Department of Health Services (DHS) Mental Health Provider Status Letter holders – Discussion of What Action Should be Taken by the MPSW Joint Board in Terms of Recognizing Unlicensed DHS-Recognized Mental Health Providers
- 2) Create Supervisory Guidelines and Address Disparity of the Supervisor Regulations Across the 3 Professions of the MPSW Joint Board
- 3) Amendment of Wis. Stat. 457.02, Regarding Repeal of Provisions Which Restrict Board License Holders from Providing Treatment of Substance Abuse and Substance Use Disorders
 - a. Discussion and Consideration of Amending MPSW 1.09
- 4) Equalization of the Joint Board Professional Licensing Fees
- 5) Discussion and Consideration of Revising MPSW 20
- 6) Incorporate Common Elements of Section Revisions of Continuing Education Practices and Requirements

January 31, 2011

Secretary Dave Ross
State of Wisconsin
Department of Regulation and Licensing
P.O. Box 8935
Madison WI 53708-8935

RE: Equalization of Joint Board Professional Licensing Fees

Dear Secretary Ross:

It was a pleasure in meeting with you on January 11th at the Joint Board of Marriage and Family Therapists, Professional Counselors and Social Workers. Subsequently, I received your letter of January 19th, indicating your receptivity to feedback on how we can work more effectively and efficiently. I am writing to you as the 2011 Chairperson of Marriage and Family Therapist Section of the Joint Board and wish to formally communicate with you regarding the Equalization of Joint Board Professional Licensing Fees.

At the January 12, 2010, the Joint Board was given the proposed Licensing and Renewal Fees of:

- \$170 for Marriage and Family Therapist
- \$85 for Social Workers
- \$91 for Professional Counselors

At that Joint Board meeting Jim Parker, the former Department Budget Director, attended and gave the rationale for the disparity in the proposed rates. A motion was made and passed unanimously for "combining the costs for enforcement across the Sections as a basis for establishing a fee." Essentially, there would be an Equalization of Licensing and Renewal Fees for all Sections of the Joint Board. At subsequent Joint Board Meetings in April, July, October of 2010, DRL staff provided status reports of the January 12th motion for Equalization. At the October 26, 2010 Joint Board meeting it appeared that the Equalization of Fees was being favorably addressed. At the last Joint Board Meeting on January 11th, Mr. Parker, again, reported on the status of Equalization of Fees. In reflecting on what Mr. Parker had to say, there is an apparent oversight in the Equalization of Fees issue in that it never made it into deliberations for formulation of the DRL budget. Apparently, this matter could still be favorably resolved. We were advised that the DRL Budget will come before the new Joint Finance Committee when it meets in February.

Mr. Secretary, this apparent bureaucratic oversight is an ENORMOUS issue. Should the Licensing and Renewal Fees not be equalized, it is anticipated that the unintended consequence will be a reduction in the number of those licensed as a Marriage and Family Therapist. What would be the motivation to maintain/pursue a license that costs twice as much (\$170 versus \$85 for a Social Worker license)? Furthermore, the formula that was used for establishing fees would continue to escalate as there would be less licensed MFT to spread the costs.

On behalf of the Marriage and Family Therapist Section, we are respectfully requesting that the motion for Equalization of Licensing and Renewal Fees for Marriage and Family Therapists, Social Workers and Professional Counselors be actualized and implemented prior to the renewal date of 2/28/2012.

In closing, I would also appreciate your sensitivity to the small business owner. The above matter has particular relevance for me. I am a small business owner and I am dually licensed as a Marriage and Family Therapist and a Clinical Social Worker. The proposed unequal Licensing and Renewal fees will cause a significant hardship to me. Therefore, I wanted to bring this matter to your attention as a Section Chairperson and a small business owner. Any and all efforts would be greatly appreciated. As always, I make myself available for ongoing discussion.

Respectfully Submitted,

Arlie J. Albrecht, Chairperson
Marriage and Family Therapist Section
1721 King of Arms Drive
Green Bay, WI 54313-9000