



## STATE OF WISCONSIN

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**Governor Scott Walker      Secretary Dave Ross**

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**SOCIAL WORKER SECTION,**  
**MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING**  
**AND SOCIAL WORK JOINT EXAMINING BOARD**

**Room 121A, 1400 E. Washington Avenue, Madison**

**Contact: Dan Williams - 608-266-2112**

**OCTOBER 23, 2013**

*The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions and deliberations of the Board.*

**9:00 A.M.**

**OPEN SESSION – CALL TO ORDER – ROLL CALL**

- A. **Adoption of Agenda (1-4)**
- B. **Approval of Minutes of September 25 , 2013 (5-10)**
- C. **Administrative Matters – Discussion and Consideration**
  - 1) Staff Update
- D. **Legislation/Administrative Rules Matters – Discussion and Consideration**
  - 1) Scope Statement amending MSPW 4 related to supervision **(11-14)**
- E. **Update/Clarification to Form 2560 – Discussion and Consideration (15-16)**
- F. **Section Position Statements - Discussion and Consideration (17-18)**
- G. **Report from Screening Panel - Discussion and Consideration**
- H. **Section Goals for 2013- Discussion and Consideration (19-22)**

- I. **Items Received After Preparation of the Agenda**
- 1) Introductions, Announcements and Recognition
  - 2) Division of Legal Services and Compliance Matters
  - 3) Presentations of Petition(s) for Summary Suspension
  - 4) Presentation of Proposed Stipulation(s), Final Decision(s) and Order(s)
  - 5) Presentation of Proposed Final Decision and Order(s)
  - 6) Education and Examination Matters
  - 7) Credentialing Matters
  - 8) Class 1 Hearings
  - 9) Practice Questions/Issues
  - 10) Legislation/Administrative Rule Matters
  - 11) Liaison/Committee Report(s)
  - 12) Informational Item(s)
  - 13) Speaking Engagement(s), Travel, or Public Relation Request(s)
  - 14) Consulting with Legal Counsel

J. **Public Comments**

**CONVENE TO CLOSED SESSION to deliberate on cases following hearing (s. 19.85(1)(a), Stats.); to consider licensure or certification of individuals (19.85(1)(b), Stats.); to consider closing disciplinary investigation with administrative warnings (ss.19.85(1)(b), Stats. And 440.205, Stats.); to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.); and, to confer with legal counsel (s. 19.85(1)(g), Stats.).**

K. **Credentialing Matters**

- 1) Kristin Franck – withdrawal of reciprocity application(**23-24**)
- 2) Danielle Gennuso - APSW Temporary Extension Request(**25-26**)

L. **Deliberation on Issuance of Proposed Administrative Warnings**

M. **Deliberation of Proposed Decisions and Orders**

N. **Deliberation of Proposed Stipulations, Final Decisions and Orders**

- 1) Marla J. Brogan - 12 SOC 095(**27-32**)
- 2) Kelly Powers – 12 SOC 113(**33-40**)

O. **DLSC Matters**

- 1) Case Closings(**41-42**)
- 2) Case Status Report

- P. Items Received **After Preparation** of the Agenda:
- 1) Case Status Report
  - 2) Proposed Decisions
  - 3) Summary Suspensions
  - 4) Objections and Responses to Objections
  - 5) Complaints
  - 6) Administrative Warnings
  - 7) Matters Relating to Costs
  - 8) Monitoring Cases
  - 9) Credentialing Matters
  - 10) Class 1 Hearings
  - 11) Appearances from Requests Received or Renewed
  - 12) Examination Matters
  - 13) Application Matters
  - 14) Professional Assistance Program Cases
  - 15) Motions
  - 16) Consult with Legal Counsel

**RECONVENE TO OPEN SESSION IMMEDIATELY FOLLOWING CLOSED SESSION**

**Vote on Items Considered or Deliberated Upon in Closed Session, if Voting is Appropriate**

**ADJOURNMENT**

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**SOCIAL WORKER SECTION  
MEETING MINUTES  
SEPTEMBER 25, 2013**

**PRESENT:** Nicholas Smiar, Barbara Viste-Johnson, Elizabeth Krueger, Jennie Anderson-Meger

**STAFF:** Dan Williams, Executive Director; Nicholas Tank, Bureau Assistant; and other Department staff

**CALL TO ORDER**

Nicholas Smiar, Chair, called the meeting to order at 9:00 a.m. A quorum of four (4) members was present.

**APPROVAL OF AGENDA**

**MOTION:** Elizabeth Krueger moved, seconded by Barbara Viste-Johnson, to approve the agenda as published. Motion carried unanimously.

**APPROVAL OF MINUTES OF JULY 24, 2013**

**MOTION:** Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, to approve the minutes of July 24, 2013 as published. Motion carried unanimously.

**LEGISLATION/ADMINISTRATIVE RULES MATTERS**

**MOTION:** Elizabeth Krueger moved, seconded by Jennie Anderson-Meger, to approve the rule making order amending MPSW 3.11(5) for posting for EIA comments and submission to the Clearinghouse. Motion carried unanimously.

**MOTION:** Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, to place the item regarding Telehealth and Unprofessional Conduct on the next MPSW Joint board meeting agenda. DSPS Staff will research and provide information relevant to the topic at the MPSW Joint Board's next meeting. Motion carried unanimously.

**SOCIAL WORK SECTION FORMS**

**MOTION:** Jennie Anderson-Meger moved, seconded by Elizabeth Krueger, to delegate DSPS Staff and Barbara Viste-Johnson to draft a Reciprocity Form to be reviewed at the next Social Workers Section Meeting. Motion carried unanimously.

**BUREAU OF MILWAUKEE CHILD WELFARE'S DELETION OF THE  
REQUIREMENT OF A SOCIAL WORK CERTIFICATION AS A REQUIREMENT  
FOR INTAKE SPECIALIST POSITION**

**MOTION:** Barbara Viste-Johnson moved, seconded by Jennie Anderson-Meger, to delegate Nicholas Smiar to draft and send a letter to the Bureau of Milwaukee Child Welfare recommending it to rescind the decision to redefine "Initial Assessment Social Worker" to "Initial Assessment Specialist". The letter will be sent to the director of the Bureau of Milwaukee Child Welfare, and to relevant parties. Motion carried unanimously.

**MINNESOTA SOCIAL WORK REQUIREMENTS AND INFORMATION**

**MOTION:** Elizabeth Krueger moved, seconded by Jennie Anderson-Meger, to request DSPS staff draft a Scope Statement relating to revisions and updates to MPSW 4 and appoints Barbara Viste-Johnson to work with DSPS staff on this draft. Motion carried unanimously.

**NICK SMIAR ATTENDANCE AT THE WI COUNCIL**

**MOTION:** Barbara Viste-Johnson moved, seconded by Jennie Anderson-Meger, delegates that Nicholas Smiar attend and present at the Wisconsin Council on Social Work Education Meeting on October 3 and 4 2013. Motion carried unanimously.

**NICK SMIAR ATTENDANCE AT THE ASWB DELEGATE ASSEMBLY**

**MOTION:** Jennie Anderson-Meger moved, seconded by Elizabeth Krueger, that Nicholas Smiar be appointed as delegate to the ASWB at its Delegate Assembly on November 8<sup>th</sup> and 9<sup>th</sup> 2013. Motion carried unanimously.

**SECTION POSITION STATEMENTS**

**MOTION:** Elizabeth Krueger moved, seconded by Barbara Viste-Johnson, to approve the changes to the Social Worker Section Position Statements as discussed at today's meeting. Motion carried unanimously.

**SCREENING PANEL REPORT**

**MOTION:** Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, to recognize that the Section accepts the report of the screening panel that nine cases were reviewed and two were opened. Motion carried unanimously.

## **CONVENE TO CLOSED SESSION**

**MOTION:** Elizabeth Krueger moved, seconded by Barbara Viste-Johnson, to deliberate on cases following hearing (s. 19.85(1) (a), Stats.; consider closing disciplinary investigation with administrative warning (s. 19.85(1)(b), Stats. and 440.205, Stats., to consider individual histories or disciplinary data (s. 19.85 (1)(f), Stats.; and, to confer with legal counsel (s. 19.85(1)(g), Stats.) Nicholas Smiar read the language of the motion. The vote of each member was ascertained by voice vote. Roll Call Vote: Nicholas Smiar-yes; Elizabeth Krueger- yes; Jennie Anderson-Meger- yes; and Barbara Viste-Johnson-yes. Motion carried unanimously.

The Section convened into Closed Session at 12:30 p.m.

## **CREDENTIALING MATTERS**

### **Misty Hills – Request for Withdrawal of Reciprocity Application**

**MOTION:** Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, to rescind the denial (dated 4/18/13) of Misty Hills’ application for clinical licensure via reciprocity. Motion carried unanimously.

### **Teresa Miller - Request for Withdrawal of Reciprocity Application**

**MOTION:** Elizabeth Krueger moved, seconded by Jennie Anderson-Meger, to rescind the denial (dated 4/18/13) of Teresa Miller’s application for clinical licensure via reciprocity. Motion carried unanimously.

### **Teresa Miller and Misty Hills – Cessation of Deliberation Upon Hearings**

**MOTION:** Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, that the record reflect that the Board will no longer deliberate or take further action regarding the reciprocal applications of Misty Hills and Teresa Miller. Motion carried unanimously.

### **Nancy Ntim – Withdrawal of Reciprocity Application**

**MOTION:** Barbara Viste-Johnson moved, seconded by Jennie Anderson-Meger, to rescind the denial (dated 4/18/13) of Nancy Ntim’s application for clinical licensure via reciprocity. Motion carried unanimously.

### **Amber Schmidt – SWTC Extension**

**MOTION:** Barbara Viste-Johnson moved, seconded by Jennie Anderson-Meger, to deny Amber Schmidt’s request for a SWTC Extension. REASON FOR DENIAL: Pursuant to section 457.09 of the Wisconsin Statutes, a Social Worker Training Certificate is valid for 24 months. Motion carried unanimously.

**Heather Henning – APSW Temporary License Extension**

**MOTION:** Elizabeth Krueger moved, seconded by Barbara Viste-Johnson, to approve renewal of Heather Henning’s APSW Temporary Certificate for a period of 9 months, once all other requirements have been met. Motion carried unanimously.

**Debra Smith – SWTC Extension**

**MOTION:** Jennie Anderson-Meger moved, seconded by Barbara Viste-Johnson, to deny Debra Smith’s request for a SWTC Extension. **REASON FOR DENIAL:** Pursuant to section 457.09 of the Wisconsin Statutes, a Social Worker Training Certificate is valid for 24 months. Motion carried unanimously.

**ADMINISTRATIVE WARNINGS**

**MOTION:** Barbara Viste-Johnson moved, seconded by Jennie Anderson-Meger, to issue an administrative warning for Case Number # 13 SOC 001 (R.M.R.), 13 SOC 015 (D.L.H.), and 13 SOC 033 (J.D.H.). Motion carried unanimously.

**MOTION:** Barbara Viste-Johnson moved, seconded by Jennie Anderson-Meger, to table consideration of Case Number# 13 SOC 002 (S.L.P) until additional information can be reviewed by the section at the next section meeting. Motion carried unanimously.

**DELIBERATION OF PROPOSED DECISIONS AND ORDERS**

**MOTION:** Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, to adopt the Findings of Fact, Conclusions of Law, and Final Decision and Order in the matter of disciplinary proceedings against Charles A Kiley III DHA# SPS 12 0075 DLSC# 12 SOC 050. Motion carried unanimously.

**DELIBERATION OF PROPOSED STIPULATIONS, FINAL DECISIONS AND ORDERS**

**MOTION:** Elizabeth Krueger moved, seconded by Jennie Anderson-Meger, to adopt the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Kristine L Senn, DLSC# 12 SOC 075; John C Quinn IV, DLSC# 12 SOC 079; Corey S. Anfinson, DLSC# 12 SOC 088; Kelly C. Bragg, DLSC# 12 SOC 133; Cara L. Dempksi, DLSC# 13 SOC 012; and Christine A. Murphy, DLSC# 13 SOC 024. Motion carried unanimously.

**MOTION:** Barbara Viste-Johnson moved, seconded by Jennie Anderson-Meger, to reject the Findings of Fact, Conclusions of Law, Stipulation and Order in the matter of disciplinary proceedings against Vicki Lafountain, LCSW, DLSC# 12 SOC 080. Motion carried unanimously.

### **CASE CLOSINGS**

**MOTION:** Barbara Viste-Johnson moved, seconded by Elizabeth Krueger, to close case # 13 SOC 031 for No Violation (NV). Motion carried unanimously.

**MOTION:** Elizabeth Krueger moved, seconded by Barbara Viste-Johnson, to close case # 13 SOC 042 for Insufficient Evidence (IE). Motion carried unanimously.

### **RECONVENE TO OPEN SESSION**

**MOTION:** Elizabeth Krueger moved, seconded by Jennie Anderson-Meger, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:35 p.m.

### **VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION**

**MOTION:** Elizabeth Krueger moved, seconded by Barbara Viste-Johnson, to affirm all motions made in closed session. Motion carried unanimously.

### **ADJOURNMENT**

**MOTION:** Jennie Anderson-Meger moved, seconded by Elizabeth Krueger, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:37 p.m.

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Sharon Henes</b> <b>Administrative Rules Coordinator</b>		2) Date When Request Submitted: <i>14 October 2013</i>	
		Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>	
3) Name of Board, Committee, Council, Sections: Social Worker Section			
4) Meeting Date:  <b>23 October 2013</b>	5) Attachments: <input type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page? <b>Scope Statement amending MSPW 4 related to supervision – Discussion and Consideration</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing?  <input type="checkbox"/> Yes by _____ (name)  <input type="checkbox"/> No	9) Name of Case Advisor(s), if required:	
10) Describe the issue and action that should be addressed:			
11) Authorization			
<i>Sharon Henes</i>		<i>14 October 2013</i>	
Signature of person making this request		Date	
Supervisor (if required)		Date	
Bureau Director signature (indicates approval to add post agenda deadline item to agenda)		Date	
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting.			

# STATEMENT OF SCOPE

## MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

Rule No.: MPSW 4

Relating to: Supervised pre-certification and pre-licensure social work practice

Rule Type: Permanent

### 1. Finding/nature of emergency (Emergency Rule only):

N/A

### 2. Detailed description of the objective of the proposed rule:

The objective of the proposed rule is to update the rule to clarify, remove obsolete dates, ensure language conforms to the statutes and to specify any additional classifications of supervisors who are approved by the Social Worker Section.

### 3. Description of the existing policies relevant to the rule, new policies proposed to be included in the rule, and an analysis of policy alternatives:

The supervisor provision in the rule creates confusion and needs clarity. In addition, it references a 2002 date and has redundancy. The statute lists people who can supervise applicants during the pre-licensure social work practice. The statute also allows others people who meet the requirements specified in the rules. This rule would allow for the Social Worker Section to identify classifications or other requirements for those persons not enumerated by the statute to be considered approved by the Social Worker Section.

### 4. Detailed explanation of statutory authority for the rule (including the statutory citation and language):

15.08(5)(b) Each examining board shall promulgate rules for its own guidance and for the guidance of the trade or profession to which it pertains, and define and enforce professional conduct and unethical practices not inconsistent with the law relating to the particular trade or profession.

457.03(3) The examining board shall upon the advice of the social worker section...promulgate rules establishing minimum standards for educational programs that must be completed for certification or licensure under this chapter and for supervised clinical training that must be completed for licensure as a clinical social worker...and approve educational programs and supervised clinical training programs in accordance with those standards...establishing appropriate educational, training, experience, examination and continuing education requirements for certification and renewal of a certificate at each level of practice.

### 5. Estimate of amount of time that state employees will spend developing the rule and of other resources necessary to develop the rule:

75 hours

### 6. List with description of all entities that may be affected by the proposed rule:

Applicants for social work credentials and those who supervise them.

**7. Summary and preliminary comparison with any existing or proposed federal regulation that is intended to address the activities to be regulated by the proposed rule:**

None

**8. Anticipated economic impact of implementing the rule (note if the rule is likely to have a significant economic impact on small businesses):**

Minimal to none. It is not likely to have a significant economic impact on small businesses.

**Contact Person:** Sharon Henes, Administrative Rules Coordinator, (608) 261-2377

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Department Head or Authorized Signature

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Date Submitted

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**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Dan Williams</b>		2) Date When Request Submitted:  Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>	
3) Name of Board, Committee, Council, Sections:  <b>MPSW Joint Board - Social Workers Section</b>			
4) Meeting Date:  <b>10/23/13</b>	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  <b>Section Position Statements - Discussion and Consideration</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing?  <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  N/A	
10) Describe the issue and action that should be addressed:  <b>In 2013 the Section will review the Position Statements (practice FAQs) currently on the DSPS website (Social Work page) to determine whether they should remain, be revised, or pulled entirely. These statements were transferred over from the old website in November-2012.</b>			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date			
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## **CERTIFIED ADVANCED PRACTICE SOCIAL WORKER (CAPSW)**

### **1. What are the requirements for the CAPSW Certification?**

To obtain a CAPSW, an applicant needs to demonstrate that they have obtained a master's or doctoral degree in social work from a college or university accredited by the Council on Social Work Education, and needs to pass the appropriate credentialing examinations. Please see the applications for more information.

### **4. If my MSW did not have a clinical focus, can I still obtain an LCSW?**

Yes, though you may need to take additional coursework (a course in Psychopathology in Social Work and two other clinical courses are required), and an additional 1500 hours of supervised post-graduate clinical practice clinical practice can substitute for a clinical field placement.

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## **LICENSED CLINICAL SOCIAL WORKER (LCSW)**

### **1. What are the requirements for the LCSW?**

To obtain an LCSW, an applicant needs to demonstrate that they have:

- Obtained a clinically focused master's or doctoral degree in social work from a college or university accredited by the Council on Social Work Education. A clinically focused degree includes a course in psychopathology in social work, at least two other clinically focused courses, and a supervised clinical field placement.
- Completed 3000 hours of supervised social work practice under a supervisor approved by the section;
- Passed the appropriate credentialing examinations.

Please see the LCSW application forms for more information.

### **2. I have a Clinical Social Work license from another state. Will this transfer to Wisconsin?**

A clinical license may be granted through reciprocity *if* your state's requirements or your experience are substantially equivalent to the requirements for Wisconsin. Some states grant clinical credit for types of supervised practice that Wisconsin rules do not view as having a clinical focus. See application for details or contact the Department for more information.

**State of Wisconsin  
Department of Safety & Professional Services**

**AGENDA REQUEST FORM**

1) Name and Title of Person Submitting the Request:  <b>Matthew Guidry Bureau Assistant</b>		2) Date When Request Submitted: <b>10/17/13</b> Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> <li>▪ 10 work days before the meeting for Medical Board</li> <li>▪ 14 work days before the meeting for all others</li> </ul>	
3) Name of Board, Committee, Council, Sections:  <b>SOCIAL WORKER SECTION, of MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK JOINT EXAMINING BOARD</b>			
4) Meeting Date:  <b>10/23/13</b>	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  <b>Update/clarification to form 2560 – Discussion and Consideration</b>	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing?  <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  N/A	
10) Describe the issue and action that should be addressed:  <p style="text-align: center;"><b>Update/clarification to form 2560 – Discussion and Consideration</b></p>			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date			
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# Wisconsin Department of Safety and Professional Services

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## MARRIAGE AND FAMILY THERAPY, PROFESSIONAL COUNSELING AND SOCIAL WORK EXAMINING BOARD

### DOCUMENTATION OF POST-GRADUATE CLINICAL EXPERIENCE SUPERVISOR'S AFFIDAVIT FOR SOCIAL WORK LICENSE

(A copy of this form is to be completed by each supervisor and/or facility.)

MPSW 3.09(3) of the Wis. Admin. Code requires an affidavit from the supervisor that the applicant, after receiving a master's or doctoral degree, has completed at least 3,000 hours of clinical social work practice in no less than 2 years, including at least 1,000 hours of face-to-face client contact and including DSM diagnosis and treatment of individuals, under the supervision of a supervisor approved by the social work section after receiving a master's or doctoral degree. Supervised practice shall meet the criteria under s. MPSW 4.01, Wis. Admin. Code.

Applicant: \_\_\_\_\_  
Last Name First Name MI Training License #

Name/address of post-graduate clinical experience facility:  
\_\_\_\_\_

Provide brief description of type of clients served at facility:  
\_\_\_\_\_

Supervisor: \_\_\_\_\_  
Last Name First Name MI

Type of credential Supervisor holds: \_\_\_\_\_ Supervisor's WI License #: \_\_\_\_\_

Dates applicant was under your supervision: From \_\_\_/\_\_\_/\_\_\_ To \_\_\_/\_\_\_/\_\_\_

Average number of hours of face-to face supervision sessions per week: \_\_\_\_\_

Total number of hours of clinical social work practice: \_\_\_\_\_ Number of hours of face-to-face client contact: \_\_\_\_\_

1) What experience does this applicant have providing therapy? Include the type of client and treatment modality.  
\_\_\_\_\_  
\_\_\_\_\_

2) Was the applicant the primary provider of psychotherapy services for his/her clients?

Yes

No - Please explain below  
\_\_\_\_\_

3) Is the applicant involved in providing and/or consulting DSM treatment and diagnosis of clients?

Yes

No

4) Does the applicant have the ability to change or recommend changing a client's DSM-IV diagnosis?

Yes

No

I certify all the information on this form to be true for the applicant listed above.

Supervisor's Signature: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

#2560 (Rev. 10/13)

Ch. 457, Stats.

**State of Wisconsin  
Department of Safety & Professional Services**

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4) Meeting Date:  <b>10/23/13</b>	5) Attachments: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	6) How should the item be titled on the agenda page?  Section Goals for 2013	
7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both	8) Is an appearance before the Board being scheduled? If yes, who is appearing? <input type="checkbox"/> Yes by <input checked="" type="checkbox"/> No	9) Name of Case Advisor(s), if required:  N/A	
10) Describe the issue and action that should be addressed:  Review of Section Goals for 2013.			
11) Authorization			
Signature of person making this request		Date	
Supervisor (if required)		Date	
Executive Director signature (indicates approval to add post agenda deadline item to agenda)    Date			
Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Board Services Bureau Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Executive Assistant prior to the start of a meeting.			

1. Continuing CE audits into the next biennium and into the future.
2. Further develop supervisory standards based upon ASWB research pertaining to essentials of clinical supervision. This could include establishing a minimum of CEUs for qualifying supervisors or eventually a supervisor credential.
3. Update Board Member orientation materials originally compiled by Jennifer Borup
4. Develop a mechanism for the Section to communicate with credential holders. This could include reinstating the Regulatory Digest or developing an email server to email all credential holders regarding critical information.
5. Work with the Joint Board to update MPSW 20.
6. Work with the Joint Board to update rules for continuing education.
7. Update MPSW 2 & 3 with regard to applications for licensure

**Goals for possible future rulemaking, if necessary**

1. Whether to pursue rule changes to MPSW 3.09(1), WI Admin. Code, to clarify that the additional 1500 hrs. supervised practice, which substitutes for clinical field, must be obtained while holding either the CAPSW, if in WI, or appropriate credential in the jurisdiction where the hours were completed.
2. Whether to pursue rulemaking to address the approval of internships completed as part of degree program, in cases where the internship went beyond the scope of practice of a SWTC.
3. Whether to pursue rule changes to MPSW 3 to reinforce the ability of the Section to request additional information to determine whether or not an internship, course, degree, or clinical experience meets the established criteria as determined by the Section.

**Goals for the back burner:**

1. Practice protection for CPS workers (Section would like to require at least a CSW for practice as a CPS – Legislative effort).

**Goal previously considered by the Section which may be reconsidered in the future, but which does not currently seem to be a critical issue:**

1. ESL Test takers and whether any concessions may be warranted

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