

**MEDICAL EXAMINING BOARD
VIA TELECONFERENCE
Room 121A, 1400 E. Washington Avenue, Madison
Contact: Tom Ryan (608) 266-2112
August 23, 2013**

The following agenda describes the issues that the Board plans to consider at the meeting. At the time of the meeting, items may be removed from the agenda. Please consult the meeting minutes for a description of the actions of the Board.

AGENDA

8:00 A.M.

OPEN SESSION – CALL TO ORDER – ROLL CALL

- A. Adoption of Agenda(1)**
- B. CE Audit Planning(2)**

ADJOURNMENT

**CONVENE TO LICENSURE COMMITTEE MEETING IMMEDIATELY FOLLOWING
FULL BOARD MEETING
8:15 A.M.**

ATTENDEES: Kenneth Simons, Timothy Swan, Gene Musser, Timothy Westlake

AGENDA REQUEST FORM

| | | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| 1) Name and Title of Person Submitting the Request: Carolann Puster, acting Records Management Supervisor, Renewal Unit | | 2) Date When Request Submitted: 8/14/2013 | |
| | | Items will be considered late if submitted after 4:30 p.m. and less than: <ul style="list-style-type: none"> ▪ 10 work days before the meeting for Medical Board ▪ 14 work days before the meeting for all others | |
| 3) Name of Board, Committee, Council, Sections: MEB - special teleconference | | | |
| 4) Meeting Date: TBD | 5) Attachments: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No | 6) How should the item be titled on the agenda page? Renewal/Continuing Education questions for 2013 renewal | |
| 7) Place Item in: <input checked="" type="checkbox"/> Open Session <input type="checkbox"/> Closed Session <input type="checkbox"/> Both | 8) Is an appearance before the Board being scheduled? <input checked="" type="checkbox"/> Yes (Fill out Board Appearance Request) <input type="checkbox"/> No | 9) Name of Case Advisor(s), if required: | |
| 10) Describe the issue and action that should be addressed: 1) Can the new interpretation regarding CE dates go into effect at the start of the next biennium – 11/01/2013? 2) If not, can we renew those who cannot attest to having completed CE by 12/31/2012? a. If so, what is the grace period? CE to be done by 12/31/2013? CE to be done by time of renewal? This would cover late renewals, as well as those who completed CE during the time frame originally outlined by the board/agency. b. If not, how do we address those who completed CE after 12/31/2012? How do we address late renewal? 3) What standard verbiage should be used to respond to complaints regarding the recent change in interpretation of statute? | | | |
| 11) Authorization | | | |
| Signature of person making this request | | Date | |
| Supervisor (if required) | | Date | |
| Executive Director signature (indicates approval to add post agenda deadline item to agenda) | | Date | |
| Directions for including supporting documents: 1. This form should be attached to any documents submitted to the agenda. 2. Post Agenda Deadline items must be authorized by a Supervisor and the Policy Development Executive Director. 3. If necessary, Provide original documents needing Board Chairperson signature to the Bureau Assistant prior to the start of a meeting. | | | |