



STATE OF WISCONSIN

Department of Safety and Professional Services
 1400 E Washington Ave.
 Madison WI 53703

Governor Scott Walker Secretary Dave Ross

	Form Number	Name	Equipment Type for Use of Form	Use of form	Use period	Completed by (1)	Filing Location
Test Forms	SBD-2E	Conveyance Category 5 Safety & Governor Tests	Elevators, platform lifts and stairway chair lifts with a type A, B or C safety device. (2)(4)	Req'd	5-year	M	Mail or e-mail to District Inspector (4)
	SBD-3E-E	Category 1 Periodic Hydraulic Elevator Test	Hydraulic elevators with jacks or piping in-ground and not visible for inspection. (2)(3)(5)	Req'd (5)	Annual	M	Mail or e-mail to District Insp.
	SBD-6E	Category 1 Periodic Escalator Tests	Escalators only	Req'd	Annual	M	Mail or email to District Insp.
	SBD-10872/ Cat 5E	Conveyance Category 5 Periodic Tests	Elevators only (2)(3)	Req'd	5-year	M	Mail or e-mail to District Insp.
	SBD-Cat 1e-E R	Periodic Electric Elevator Test Record - Category 1	Elevators, dumbwaiters and Type B material lifts with suspension ropes or chains, hand power or rack & pinion. (2)(3)	Optional (7)	Annual (6)	M	Keep in maint. record only – do not send
	SBD-Cat 1h-E R	Periodic Hydraulic Elevator Test Record - Category 1	Elevators, dumbwaiters and Type B material lifts with hydraulic power. (2)(3)	Optional (7)	Annual	M	Keep in maint. record only – do not send
	SBD-Cat 1esc-E R	Periodic Escalator and Moving Walk Test Record - Category 1	Escalators and moving walks	Optional (7)	Annual	M	Keep in maint. record only – do not send
Other Forms	SBD-22	Elevator Application for Review	All conveyances as needed	Req'd	-	C	Mail or SharePoint to Dept
	SBD-10663	Regulated Object Inspection Report	All conveyances (2) annually	Req'd	Annual	I	Send by EDI to Dept.
	SBD-4341	Regulated Object Inspection Report (cont'd)	All conveyances as needed	Req'd	-	I	Send by EDI to Dept.
	SBD-10782	Elevator / Escalator Accident Report	All conveyances as needed	Req'd	-	O	Fax or e-mail to Dept.

- (1) M - Licensed Elevator Mechanic, Elevator Mechanic-Restricted or Lift Mechanic working within the limits of their credential.
 C - Employee of a Licensed Elevator Contractor (For most projects a licensed elevator contractor will submit the application form and other required materials. A Licensed Mechanic, Mechanic-Restricted or other license holder employed directly by the building owner may apply to perform work on conveyances owned by the employer.)
 I - Licensed Elevator Inspector
 O - Conveyance owner or owner's representative
- (2) Conveyances serving single dwellings are exempt. Part V or Residential elevators in or at commercial buildings serving other than a single dwelling are not exempt.
- (3) Part V and Residential Elevators in or at commercial buildings, and Lifts meeting A18.1 are exempt from these tests unless an inspection reveals the need to perform the test(s).
- (4) The 5-year Safety & Governor Test form is not to be used for annual no-load tests. Do not mail this form to the department for annual no-load tests.
- (5) These tests are required for hydraulic elevators with in-ground jacks or piping installed prior to January 1, 1994 per SPS 318.1708(2)(h) or where a loss of oil is not above ground.
- (6) Only the annual no-load safety and governor tests (lines 4 and 5 on this form) can be disregarded in years the 5-year safety & governor tests are performed with *full-load*.
- (7) Use of this form is optional. Other forms containing the same information may be substituted for this form in the maintenance record.